



FORT WILLIAM HENRY
HOTEL

Fort William Henry Corporation Employment Application

48 Canada Street, Lake George, New York 12845

(518) 964-6630 or (518) 964-6631

hfrwh@fortwilliamhenry.com

Date _____ How were you referred to us? _____

All qualified applicants will be considered without regard to age, creed, race, color, sex, sexual orientation, national origin, marital status, disability, military status, domestic violence victim status, arrest record, conviction record, predisposing genetic characteristics. Working papers are mandatory for employees under age 18. We are an equal opportunity employer.

PERSONAL DATA (please print)

| | |
|--|----------------------------|
| Name | Telephone |
| Street Address | Cell phone |
| City, State, Country, and Zip Address | |
| Email address | Are you 18 years or older? |
| Have you worked for FWH or Best Western of Lake George before? | If so, reason for leaving? |
| Are you qualified for work opportunity and welfare to work credits (WOTC)? | |

EDUCATION

Name and address of school

Major

Year completed

| | | | | | | |
|-----------------------|--|--|---|----|----|----|
| College | | | 1 | 2 | 3 | 4 |
| High School/ Voc-Tech | | | 9 | 10 | 11 | 12 |

Employment History – Start with your most recent job and work your way back, attach resume if preferred.

| | | | |
|--|--|--------------------------|------------|
| <u>Company Name</u> | | Telephone number | |
| Street Address | | City | State |
| Job Title | | From(mo/yr) | To (mo/yr) |
| Duties/Responsibilities | | | |
| Supervisor's Name | | Supervisor's Title | |
| What did you like most about this job? | | What did you like least? | |
| Reason for leaving | | | |
| <u>Company Name</u> | | Telephone number | |
| Street Address | | City | State |
| Job Title | | From(mo/yr) | To (mo/yr) |
| Duties/Responsibilities | | | |
| Supervisor's Name | | Supervisor's Title | |
| What did you like most about this job? | | What did you like least? | |
| Reason for leaving | | | |

| | | | |
|--|--|--------------------------|------------|
| Company Name | | Telephone number | |
| Street Address | | City | State |
| Job Title | | From(mo/yr) | To (mo/yr) |
| Duties/Responsibilities | | | |
| Supervisor's Name | | Supervisor's Title | |
| What did you like most about this job? | | What did you like least? | |
| Reason for leaving | | | |

AVAILABILITY: Please put your desired schedule in the boxes below...

| When? | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|-------------|--------|---------|-----------|----------|--------|----------|--------|
| In: | | | | | | | |
| Out: | | | | | | | |

Are there any restrictions on your schedule? _____ Do you have a valid driver's license? _____

Are you employed elsewhere? _____ If so, where? _____

Are you fluent in a language other than English? _____ If so, which? _____

JOB PREFERENCES (number in order of preference)

| | | |
|-----------------------------|-------------------------|------------------------------|
| Office/Administrative | Wait Person | Fife & Drum Corp |
| Front Desk/ Reservations | Bus Person | Retail Counter/Cashier |
| Parking Attendant/Grounds | Hostess/Host | Food Service Counter/Cashier |
| Housekeeping | Cook/Chef | Graphic Artist |
| Laundry/Linen Person/Runner | Food Preparation Person | Banquets/Setup |
| Maintenance/Grounds | Dishwasher | Driver |
| Management | Bartender | Fort Restoration Guide |

IMPORTANT INFORMATION

I understand that if I am offered employment, I am required to provide identification of U.S. citizenship or proof of eligibility to be employed as an alien in the United States. I also understand that I can voluntarily end my employment or be terminated at any time for any reason or no reason at all. For the protection of employees, guests, and other persons on company property. The Fort William Henry Corporation uses surveillance cameras which may be concealed.

The Fort William Henry Corporation is an equal opportunity employer. Applicants may be required to undergo drug screening as part of the application process. Employees of the Fort William Henry Corporation may be required to undergo random drug screening. The Fort William Henry Corporation provides a hostility-free work environment and therefore will not tolerate sexual harassment, violence, or harassment in any form. I certify that the statements made on this application are true and complete. Giving incomplete or false information for employment or other employment matters is a serious matter and is grounds for dismissal and forfeiture of related benefits.

I authorize the contacting of all former and current employer references listed and all educational institutions. All references are authorized to release all information requested which they might have about me. I hereby release the Fort William Henry Corporation and all references from any liability which might be claimed because of information provided by such references. I understand all the above.

I certify that the statements made on my application are true and complete. I understand that providing incomplete or false information for employment is a serious matter and is grounds for dismissal and forfeiture of related benefits. I authorize the contacting of all former and current employer references listed and all educational institutions. All references are authorized to release all information requested which they have about me. I hereby release the Company and all references from any liability which might be claimed because of information provided by such references. I understand all the above.

To be considered for employment, applicant MUST sign below.

SIGNATURE _____ DATE _____